

**STATE BOARD OF FUNERAL AND CEMETERY SERVICE BOARD MEETING
TUESDAY, APRIL 11, 2017
CONFERENCE CENTER, ROOM A
INDIANA GOVERNMENT CENTER SOUTH
402 W WASHINGTON STREET
INDIANAPOLIS, IN 46204**

CALL TO ORDER

The meeting was called to order at 11:00 a.m. by Thomas Sproles, pursuant to public notice posted at the principal office of the board at least forty-eight (48) hours before the time of the meeting.

BOARD MEMBERS PRESENT:

Thomas Sproles, Chairman
Christopher Cooke, Vice Chairman
Donald Alford
Robert Loose
Frank Downing
Theodore Mau
Roland Cutter
Kathleen Frogge, State Department of Health

STATE OFFICIALS PRESENT:

Tracy Hicks, Board Director
Jennifer Broadbent, Assistant Board Director
Donald Hannah, Deputy Attorney General

ADOPTION OF THE AGENDA

The agenda was adopted.

Loose/Mau
7/0/0
Motion carried.

ADOPTION OF THE MINUTES OF THE FEBRUARY 2, 2017, MEETING OF THE BOARD

A motion was made and seconded to approve the minutes of the February 2, 2017 meeting.

Cooke/Cutter
7/0/0
Motion carried.

ADMINISTRATIVE HEARINGS

1. Administrative Hearing in the matter of Keith Mefford, SBFCS 16-06 and Grandview Memorial Gardens, CM40100006. SBFCS 16-05

A motion was made and seconded to allow Keith Mefford, SBFCS 16-06 to apply for a cemetery license on indefinite probation with no right to petition for removal for a period of one year and proof of making contact with the Indiana Cemetery Association for educational opportunities, attend the fall 2017 ICA conference, and report back to the board after each court date, and to revoke the cemetery license in the matter of Grandview Memorial Gardens, CM40100006, SBFCS 16-05.

Mau/Cooke
4/0/0
Motion carried.

2. Administrative Hearing in the matter of Dale C. Tranbarger, FD29800108, 2017 SBFCs 0009

A motion was made and seconded to issue a Notice of Proposed Dismissal.

Loose/Cutter
5/0/0
Motion carried.

OFFICE OF THE ATTORNEY GENERAL CONSUMER PROTECTION DIVISION REPORT

Written report was provided.

CONSIDERATION OF PROPOSED SETTLEMENT AGREEMENT

1. Indiana Memorial Cremation Services, FH10600037, 2017 SBCBE 0001

A motion was made and seconded to accept the proposed settlement.

Downing/Alford
5/0/0
Motion carried.

PERSONAL APPEARANCE AND CONSIDERATION OF APPLICATION FOR RENEWAL OF LICENSE

1. James Holt, FD01006382

A motion was made and seconded to approve renewal of his license.

Loose/Alford
5/0/0
Motion carried.

2. Winklepleck-Weesner Funeral Home, FH83000655

A motion was made and seconded to refer the matter to the Office of the Attorney General.

Loose/Cutter
5/0/0
Motion carried.

3. Wilson-Shook Funeral Home, FH10600014, FH10600015, FH10600016, FH10600017, CA20600018, CA20600019, CA20600020, & CA20600021

A motion was made and seconded to refer the matter to the Office of the Attorney General.

Loose/Cutter
7/0/0
Motion carried.

PERSONAL APPEARANCE AND CONSIDERATION OF APPLICATION FOR LICENSE

1. William J. Lightner, Funeral Director by Examination

Mr. Lightner verbally withdrew his application.

2. Jason Quesenberry, Funeral Director by Reciprocity

A motion was made and seconded to approve the application.

Loose/Alford
5/0/0
Motion carried.

3. Brian Foster, Funeral Director by Reciprocity

A motion was made and seconded to approve the application.

Loose/Alford
5/0/0
Motion carried.

4. Kenneth Hempstead, Funeral Director Intern

A motion was made and seconded to approve the application on indefinite probation with no right to petition for removal of probation for a period of one year and require a personal appearance within three months then again within six months to report his status to the board.

Downing/Alford
5/0/0
Motion carried.

CONSIDERATION OF APPLICATION FOR RENEWAL OF LICENSE AND REMOVAL OF SUSPENSION STATUS

1. Maria Asante-Doyle, FD20700061

A motion was made and seconded to deny the application and request due to insufficient CE hours in that she needs 8 hours in Indiana law.

Downing/Loose
5/0/0
Motion carried.

REASSIGNMENT OF THE CLARK O'NEAL FUNERAL HOME PRENEED CONTRACTS

A motion was made and seconded to reassign the remaining among the three funeral homes that have already accepted files from the Clark O'Neal Funeral Home, which are Alford's Mortuary, Palmer Funeral Home, and Kaniewski Funeral Home. D. Alford recused himself and stepped out of the room because his funeral home was a possible recipient of the files.

Downing/Loose
7/0/0
Motion carried.

CONSIDERATION OF CONTINUING EDUCATION AUDIT FILES

1. Sherman Banks, FD0101625
2. Jon Deitloff, FD20100073
3. James Tilton, FD29600132
4. Leslie Knable, FD20600019
5. Wanda Lee, FD29700028
6. Stuart Snow, FD21000009
7. John Sullivan, FD21300056
8. Charlie Zellars, FD21300080
9. Jonathan Zwick, FD29500045
10. Kurt Kraft, FD01015004
11. Jody William Lengacher, FD29300056
12. Roger Rullman, FD01008156
13. Stephen Dixon, FD08700573

14. Stacey Woodruff, FD20300029
15. Stuart Parks, FD21400019

A motion was made and seconded to issue a notice of non-compliance and impose a fine of \$1000.

Downing/Cutter
5/0/0
Motion carried.

PROBATION REPORT IN THE MATTER OF RIDGELAWN – MOUNT MERCY CEMETERY, CM40000002 & CA09100095

The board reviewed the updated preneed contract filed and found it acceptable.

CONSIDERATION OF APPLICATION FOR FUNERAL HOME LICENSE AND CERTIFICATE OF AUTHORITY

1. Filter-DeVries-Moore Funeral Home, Charles Moore Owner

It was the consensus of the Board to approve the application pending approved inspection since the funeral directors have registered for the Indiana Funeral Directors Association law course.

VERIFIED COMPLAINT REQUESTING RESTITUTION FROM THE PRENEED CONSUMER PROTECTION FUND

A. Moeller Funeral Home for Edna Harth

Re: Kraft Funeral Home, FH10000005 (Revoked)

A motion was made and seconded to approve the request in the amount of \$5093.00 plus interest not to exceed the cost of the at-need contract.

Mau/Cooke
6/0/0
Motion carried.

REVIEW OF CONTINUING EDUCATION SPONSORS AND COURSES

A. Review of Continuing Education Courses and Sponsors.

A motion was made and seconded to accept the report below.

Downing/Loose
6/0/0
Motion carried.

COURSES FOR APPROVAL – No Indiana Law Courses

Batesville Casket Company, CE10800652

- Invest in the Relationship, 3/14/17, 2 CEUs
- Living the Why, 3/14/17, 2 CEUs
- Selling a New Standard: The Cremation Arrangement! T.E.A.C.H. Workshop, 3/14/17, 4 CEUs
- Funeral Service and Stress: Caring for Yourself While You Care for the Families You Serve, 4/20/17, 3 CEUs
- Aligning Talent & Strategy to Drive Optimal Results, 4/20/17, 2 CEUs

Clark Grave Vault Company, CE10800680

- Clark Grave Vault: Protecting Memories Prog., 4/10/17, 1 CEU
- Clark Grave Vault: Factory Tour, 4/10/17, 1 CEU

Cremation Association of North America, CE21200016

- CANA's Online Crematory Operations Certification Program, Ongoing, 8 CEUs

Federated Funeral Directors of American, CE10800706

- Cash Flow Invitational, 5/16/17, 6 CEUs

FuneralCE, CE10800715 – GENERAL – NOT LAW

- Final Expense Insurance, Ongoing, 3 CEUs
- High Risk Direct Disposal: Lessons Learned from Ebola Outbreak, Ongoing, 2 CEUs

International Order of the Golden Rule, CE10800865

- 2017 Annual Conference, 4/21-22/17, 9 CEUs

Kates-Boylston Publications, CE21100028

- Cremation Innovations Summit, 5/5/17, 5 CEUs

Madison County Funeral Directors Association, CE10800768

- Grief Counseling For Traumatic Death, 3/21/17, 2 CEUs

Matthews International, CE10800858

- Navigating Through Conflict, Ongoing, 1 CEU
- I'll Remember You, Ongoing, 1 CEU
- Setting and Reaching Goals, Ongoing, 2 CEUs
- Thriving in Today's Changing Marketplace, Ongoing, 6 CEUs

University of Michigan Management, NEW SPONSOR

- 2017 U-M Management Conference: Developing Leaders and the Best SEC1702 - DENIED

Vermilion County Funeral Directors Association, CE10800843

- Illinois Coroner Policy & Procedures, 5/2/17, 1 CEU
- Massive Trauma & Restoration, 5/2/17, 1 CEU
- Creating a Smile, 5/2/17, 1 CEU
- Air Brush, 5/2/17, 1 CEU
- Severe Edema, 5/2/17, 1 CEU

Wabash Valley Funeral Directors Association, CE21400020

- Embalming the Difficult bodies, 3/16/17, 2 CEUs
- Who is your new funeral director, 3/16/17, 1 CEU
- You Only Have One Chance, 3/16/17, 3 CEUs
- Embalming Drug Related Cases, 1/26/17, 1 CEU
- Embalming Discolored Cases, 1/26/17, 1 CEU

Wilbert funeral Services, Inc., CE21500018

- Cavity Treatment, Ongoing, 1 CEU

COURSES FOR APPROVAL – Indiana Law Courses

Madison County Funeral Directors Association, CE10800768

- Preneed Law, Ongoing, 2 CEUs
- Practice Act Law, Ongoing, 1 CEU
- Cremation Act Law, Ongoing, 1 CEU

Vermilion County Funeral Directors Association, CE10800843

- The Practice Act, 5/2/17, 1 CEU
- The Preneed Act, 5/2/17, 1 CEU

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:03 p.m.